

RFP Number: 386-05-015
Issuance Date: Friday, August 26, 2005
Closing Date: Tuesday, October 18, 2005
Closing Time: 10am (Delhi time)

**SUBJECT: DRAFT REQUEST FOR PROPOSAL (RFP) No. 386-05-015;
Management Support Services for the Office of Economic Growth (OEG),
USAID/India**

Pursuant to the authority contained in the Foreign Assistance Act of 1961, the US Agency for International Development in New Delhi, India (USAID/India) is issuing this Solicitation (RFP) in accordance with U.S. Government Federal Acquisition Regulation (FAR) Part 15 for management support service contract for qualified organizations interested in providing the services to implement the program as fully described in the attached solicitation.

The selected prime contractor will be called upon to provide technical experts, organize and manage exchange visits, organize and conduct short term development training, form and manage expert activity design teams or provide any other type of technical assistance on economic sector subject matter or project management services specified by the OEG from time to time. The Contractor will also assist OEG to improve the efficiency, effectiveness, and timeliness of USAID's interventions in ways appropriate to USAID and GOI needs as they evolve.

USAID/India is issuing this Solicitation and notice is provided that key reference documents (e.g. Section J ATTACHMENTS) will be posted at the Mission's website: <http://www.usaid.gov/in/> under the "Working with us" link.

In order to be eligible an offeror must be a firm that perform project management services as a significant portion of its business; must be incorporated and have its corporate headquarters in U.S., or its overseas possessions or territory; must have paid corporate franchise and employment taxes in the country where its headquarter office is located for a minimum of two years and shall have filed corporate and income tax declarations for a minimum of two corporate years, having paid any applicable taxes determined to be due as a result of such filings; and employ U.S. citizens or permanent U.S. residence in the majority of key management positions.

Estimated maximum total value of the single contact is no more than US\$ 8,400,000 over a maximum five year period, subject to availability of funds. Revealing the cost range for the contract does not mean that offerors should necessarily strive to meet the maximum amount. The offeror must propose costs that it believes are realistic and reasonable for the work. Cost proposals shall be evaluated as part of a best value determination for contract award USAID anticipates one award under this solicitation. Please note that the

U.S. Government may award this contract without discussions and as such initial proposals should represent the best possible and most competitive terms available.

Interested parties (and individuals) must submit their views, comments and questions on the Solicitation via email, to Mr. Marcus A. Johnson, Jr. Contracting Officer at marcusjohnson@usaid.gov and a copy of the email to Mr. Amaan Sachdev, Acquisition Specialist, at asachdev@usaid.gov prior to Friday, September 23, 2005 (10am New Delhi time) for full consideration and possible response directly or indirectly via Amendment to the Solicitation.

The closing date and time, as well as other aspects of the RFP, may be amended. Any amendments to this solicitation will be issued and posted on the website along with the RFP. Offerors are encouraged to check the FedBizOpps website (<http://FedBizOpps.gov>) periodically.

It is the responsibility of the recipient of this solicitation document to ensure that it has been received from the internet in its entirety and USAID bears no responsibility for data errors resulting from transmission or conversion processes.

Submission

If your organization decides to submit a proposal in response to this solicitation, it must be submitted in via email addressed to Mr. Marcus A Johnson, Jr. (Contracting Officer) with a copy to Mr. Amaan Sachdev (Acquisition Specialist) at marcusjohnson@usaid.gov and asachdev@usaid.gov. Any proposal not received by the closing date and time will be handled in accordance with FAR 52.215-1.

Offerors should submit technical and cost-related questions concerning this RFP in writing via email to the Contracting Officer as indicated above.

Again please note that issuance of this solicitation does not in any way obligate the U.S. Government to award a contract nor does it commit the U.S. Government to pay for costs incurred in the preparation and submission of a proposal. Furthermore, the Government reserves the right to reject any and all offers, if such action is considered to be in the best interest of the Government.

Thank you for your interest in USAID programs.

Sincerely,
Marcus A. Johnson, Jr.
Regional Contracting Officer
USAID/India, Sri Lanka & Maldives